# Tiro

Montanuniversitaet International Relations Office

INCOMING
STUDENT & STAFF
INFORMATION









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#### MIRO - THIS IS WHO WE ARE

Internationality has become an indispensable part of academia, sciand innovation and development ence economy. since stagnaisolation. but thrive in mutual exchange and cooperation.

Montanuniversitaet International Relations Office – in short MIRO – is a service facility of the Montanuniversitaet Leoben, which supports Montanuniversitaet in its international processes. MIRO's major concern is to assist students, researchers, lecturers and staff to coordinate temporary outgoing and incoming mobilities.

## MIRO can be found at

Peter-Tunner-Strasse 15 ("Akademie") 3rd floor, 8700 Leoben

## **Office Hours**

Mo, Tue, Wed, Thu: 9am-12pm +Tue: 1pm-3pm

## From left to right:

- Susanne Feiel (BA MA), Head of Department
- Christina Cresnik (BA MA), Mobility Program Coordinator,
   Marketing, Media and Events
- Karina Michelini-Rodríguez (BA), INCOMING Student Mobility Coordinator
- Saikhantuya Buyannasan (BSc), Erasmus+ International Credit Mobility, Contract Management and Mobility Online
- Lisa Ditz, Back Office & Administrative Support
- Jasmin Egger (BA), OUTGOING Student Mobility Coordinator
- Jasmin Heller, Office Support & Mobility Online



#### **MIRO SERVICES**

#### **INCOMING STUDENTS & STAFF**

- The processing of all administrative steps before, during and after the stay at MUL
- Information and support in various areas, such as:
  - Housing
  - Insurance
  - Visa
  - General questions about MUL

#### **OUTGOING STUDENTS & STAFF**

- Support before, during and after stay abroad
- Information and consultation about:
  - Opportunities of going abroad
  - Exchange programs, grants & other possbilities of financial support
  - The host universities

## INFORMATION ⇒ ORGANIZATION ⇒ SUPPORT

**INCOMING students & staff:** Students, researchers and staff from a foreign university/ institution, who attend MUL as their guest university for a certain period of time (max. 12 months). They are also called guest or exchange students, guest researchers, guest lecturers and guest staff.

**OUTGOING students & staff:** Students, researchers and staff of MUL who spend max. 12 months at a foreign partner university/institution.

\*MIRO may not provide academic advising. For academic support, please contact the relevant academic division. An overview of institutes, departments & chairs at MUL can be found at www.unileoben.ac.at/en/3016/

#### **FURTHER SERVICES OF MIRO**

- The organization and execution of internationalizing projects and events, as well as information events for students, lecturers and staff, such as summer schools, staff weeks, orientation days and the annual study abroad fair
- The coordination of international networks (such as Ge4, CEEPUS, ASEA-UNINET and EPU)
- The administration and maintenance of international cooperation, contracts and agreements between MUL and other universities and institutions

#### **DELEGATIONS**

**INCOMING ORIENTATION DAY** 

**HIKING FIELD TRIP** 

"FREE FRIDAY" EVENTS

**STUDY ABROAD FAIR** 

**INTERNATIONAL LECTURE SERIES** 



Ice Cream Friday

















Apple Strudel Friday



## **MOBILITY PROGRAMS**

PROGRAM NAME	TARGET GROUP	ACTIVITIES
Erasmus+ Student Mobility for Studies	In-/outgoing students	Studying/doing research
Erasmus+ Student Mobility for Placement	In-/outgoing students	Internship/traineeship
Erasmus+ International Credit Mobility	In-/outgoing students & staff	Studying/research/internship/traineeship Teaching/traineeship
Erasmus+ Staff Mobility	In-/outgoing staff	Teaching/traineeship
<b>3-CO</b> (Bilateral agreements with international partner institutions worldwide)	In-/outgoing students	Studying/doing research

## **NETWORKS**

NETWORK NAME	TARGET GROUP	ACTIVITIES	DESTINATIONS
<b>CEEPUS:</b> Earth-Science Studies in Central and South-Eastern Europe	In-/outgoing students & staff	Studying/doing research/excursions Teaching/traineeship	Central and South-Eastern Europe
CEEPUS: RAMSIS-Raw Materials Smart Innovation Strategies in the ESEE Region	In-/outgoing students & staff	Studying/doing research/excursions Teaching/traineeship	East & South-Eastern Europe
GE4	In-/outgoing students	Studying/doing research	Worldwide
ASEA-UNINET	In-/outgoing students & staff	Studying/doing research/excursions Teaching/traineeship	South-East Asia
EURASIA-PACIFIC-UNINET	In-/outgoing students & staff	Studying/doing research/excursions Teaching/traineeship	East, Central, South Asia & Pacific region

#### **SCHOLARSHIPS & GRANTS**

PROGRAM NAME	TARGET GROUP	LEVEL	DESTINATION
Best of South-East	Incoming students	BSc, MSc, PhD	Montanuniversitaet Leoben
Ernst Mach-Grant	Incoming students	Postgraduate/postdoc	Montanuniversitaet Leoben
Marshall Plan	In/outgoing students	BSc, MSc, PhD	Montanuniversitaet Leoben/USA
Fulbright	Outgoing students	entire PhD program	USA
Marietta Blau-Grant	Outgoing students	PhD	Worldwide
MUL Student Mobility Grant (AKZ)	Outgoing students	BSc, MSc, PhD	Worldwide

**MIRO** also provides assistance in terms of external scholarships and grants. The OeAD - Austrian agency for international mobility and cooperation in education, science and research - administers a database for scholarships and grants to and from Austria: **grants.at** 

# **REGULAR INTERNATIONAL STUDENTS (degree-seeking students)**

MIRO coordinates temporal mobilities only (max. 12 months). Students from abroad who attend MUL for an entire study program (Bachelor, Master or PhD) are categorized as 'regular student'.

#### Services for regular international students are:

- Registrar's Office: Admission (Studien & Lehrgänge) Website: starter.unileoben.ac.at/en/3443/
- ÖH Leoben: Department of International Students & Study Representatives; Website: www.oeh-leoben.at/en/



#### MONTANUNIVERSITAET LEOBEN- ACADEMIA

As a technical university with a unique profile, Montanuniversitaet Leoben claims a special position in Austrian and the international academic landscape. The study programs with their specific focus areas offered can only be pursued in Leoben. As a result, Montanuniversitaet graduates have an outstandingly good position on the job market.

As one of the smallest universities in Austria, Montanuniversitaet offers students an excellent infrastructure and the best possible attention from academic staff. Close cooperation with industry allows students to carry out practical research with most recent equipment and facilities to meet the nowadays extremely high requirements of economy and industry.

For many years, the university's academic excellence and popularity has been documented by a number of ranking surveys (e.g. FORMAT magazine, Universum Talent Research, Tendance Graduate Barometer). In 2017, Montanuniversitaet was ranked one of the best universities in engineering subjects by the Shanghai Ranking's

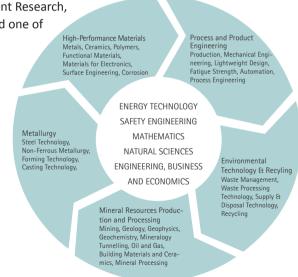
| High-Perform Metals, Ceram Functional Materials for Investment of Academic.

# We are a global centre of excellence in our core disciplines

- · Mineral resource production and processing
- Metallurgy
- · High performance materials
- · Process and product engineering
- · Environmental technology and recycling

# Which are complemented by the following fields of research

- · Energy technology and resource management
- · Safety engineering and risk management
- · Mathematics, natural sciences, engineering, and economics



## **STUDY PROGRAMS**

# **BACHELOR PROGRAMS (11)**

· Applied Geosciences	· Metallurgy
· Mineral Resources Engineering	· Mechanical Engineering
· International Program Petroleum Engineering	· Industrial Logistics
· Industrial Energy Technology	· Industrial Environmental Protection and Process Engineering
· Materials Science	· Recycling
· Polymer Engineering and Science	

**MASTER PROGRAMS (15)** 

· Applied Geosciences*	· Materials Science
· Mining and Tunnelling*	· Polymer Engineering and Science
· Raw Materials Engineering*	· Metallurgy
· International Master of Science in Advanced Mineral Resources Development*	· Mechanical Engineering
· International Study Program in Petroleum Engineering*	· Industrial Logistics
· Joint International Master Program in Petroleum Engineering*	· Industrial Environmental Protection and Process Engineering
· Industrial Energy Technology	· Recycling
· Industrial Management and Business Administration	

<sup>\*</sup>mainly taught in English

MONTANUNIVERSITAET
CONSIDERS ITS CENTRAL FUTURE AIM
TO ESTABLISH SUSTAINABILITY IN ITS
VALUE-ADDED CYCLE, FROM RAW
MATERIALS TO THE FINISHED PRODUCT,
ON THE DISPOSAL OF THE PRODUCT
AND ITS RECYCLING AND REUSE AS
SECONDARY MATERIAL.

## **MUL QUICK FACTS**

⇨	Founded in	1840
⇨	Ratio lecturer : students	1:8
⇨	N° of students	4.030
⇨	N° of foreign students	651
⇨	N° of incoming	
	guest students	141
⇨	N° of partner univer-	
	sities worldwide	160

#### **STUDY PROGRAMS**

## **POST-GRAD PROGRAMS (15)**

- · Advanced Drilling Engineering (Master of Engineering)\*
- · MBA Generic Management
- · International Mining Engineer
- · Corrosion Expert
- $\cdot$  Life Cycle management in Industrial Plant Engineering

(Master of Engineering or Certificate)\*

· NATM New Austrian Tunneling Method (Master of

Engineering or Certificate)\*

- · Sustainability Management
- · Product Development
- · Process and Plant Safety, Emergency and Disaster Management

(Master of Engineering or Certificate)

- · Quality Management
- · Quality Assurance in the Chemical Laboratory
- · Recycling (Master or Certificate)
- · Resource Management and Recycling (Master of Engineering)
- · Raw Material Processing
- · Blasting Engineering

<sup>\*</sup>mainly taught in English
Further information can be found at http://weiterbildung.unileoben.ac.at



# **University Campus**

- Main Building, Franz-Josef-Straße 18
- 2 Rittinger Building, Franz-Josef-Straße 18
- 3 Chemistry Building, Franz-Josef-Straße 18
- 4 Environmental Protection Building, Franz-Josef-Str. 18
- 5 Metallury Building, Franz-Josef-Straße 18
- 6 Workshops, Franz-Josef-Straße 18
- 7 Archduke Johann Building, Franz-Josef-Straße 18
- Petroleum Engineering, Parkstraße 27
- 9 Academy of Sciences, Jahnstraße 12
- 10 Peter Tunner Building, Peter-Tunner-Straße 5
- 111 Technology Transfer Centre, Peter-Tunner-Straße 27
- 12 RWZ, Erzherzog-Johann-Straße 3
- 13 IZW, Max-Tendler-Straße
- 14 Polymer Engineering, Otto-Glöckel-Straße 2
- 15 Academy Montanuniversität, Peter-Tunner-Straße 15
- 16 IZR, Roseggerstraße 11a
- 17 ZAT, Peter-Tunner-Straße





#### **FURTHER SERVICES AT MUL**

# Registrar's Office—Admission ('Studien & Lehrgänge')

Address: Franz-Josef-Strasse 18Office hours: Mo-Fr 8am-12pm

- Web: www.unileoben.ac.at/en/3316/

#### Central Information Service—IT Service

- Address: Max-Tendler-Strasse 4

- Office hours in room 18: Mo-Fr 7.30am-4pm

- Web: zid.unileoben.ac.at

## University Sports Institute Leoben—USI

- Infopoint: Peter-Tunner-Strasse 15, ground floor

- Office hours: Mo-Fr 8.30am-11.30am

- Web: usi.unileoben.ac.at

## **University Library—Main library**

- Address: Franz-Josef-Strasse 18

- Office hours info point: Mo-Thu 8am-6pm; Fr 8am-4pm

- Web: bibliothek.unileoben.ac.at

## **ZSBK** -Center for Language, Education & Culture

- Address: Peter-Tunner-Strasse 15

- Office hours: Mo-Fr 8.30am-11.30am

- Web: zsbk.unileoben.ac.at

# ÖH Leoben

www.oeh-leoben.at/en/

ÖH is the Austrian Student Association.
The ÖH Department of International
Students & the ÖH Leoben Study Representatives support students in various areas, such as legal issues, socio-cultural questions and concerns, as well as academic matters.

#### **UNIVERSITY TOWN LEOBEN**



#### LEOBEN—A TOWN FULL OF OPPORTUNITIES

Leoben is a city of culture, a university city, a city of commerce, a hub of upper Styria, the second largest city in Styria and the home of the headquarters of leading multinational companies. Leoben is also known as the "Gateway to the Styrian Iron Road". A walk through the old town feels like a journey through the centuries. The city has many green-parks, which invite you to take a walk and spend some time.

Just a few ideas for leisure activities in and around Leoben...

- hiking and other outdoor activities in Austria's beautiful nature
- travelling within Austria: Excellent train access to Vienna (2 hours), Graz (1 hour) & Salzburg (3 hours)
- discovering Europe—Austria is in the heart of Europe!
- getting to know Austria's fascinating culture: Visiting the old town Leoben, art galleries & concerts
- shopping in the historical town centre or the shopping mall Leoben
- having fun at cultural events, festivals, in parks, bars and garden restaurants
- enjoying wellness and the exquisite local cuisine



## **IMPRESSUM & CONTACT:**

#### **Montanuniversitaet International Relations Office**

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E: incoming@unileoben.ac.at Ioutgoing@unileoben.ac.at



